

Jane Smith

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Dallas, TX

123-456-7890

LICENSURE/CERTIFICATION

Texas Elementary Education License, PK-6 (Application pending)

EDUCATION

University of Anywhere

Bachelor of Arts

Major: Elementary Education

Minor: Biology

Anywhere, VA

May 2021

GPA: 3.3/4.0

Memberships: National Science Teachers Association; Southern Early Childhood Association

STUDENT TEACHING AND FIELD EXPERIENCE

List Your School

Frisco, TX

Student Teacher, Third Grade: 25 students, including 6 with IEPs

Jan-May 2021

- Designed an inquiry-based social studies lesson where students used primary-source documents to explore the rights guaranteed by the First Amendment
- Created learning centers and bulletin boards to reinforce science concepts, including photosynthesis, rocks and minerals, and cellular respiration
- Integrated Smart Board technology into all academic areas, with an emphasis on math, spelling, and science
- Assessed students' reading comprehension, fluency, and words per minute through Read Naturally
- Managed the classroom by using a music box to reduce noise level and a reward system for positive behavior
- Supervised a paraprofessional who worked individually with struggling students

Field Experience, First Grade: 24 students, including 2 with IEPs,

Oct-Dec 2020

- Directed students through a writing activity, "I Wish I Were a Butterfly Because...," that resulted in composing a class book
- Administered and scored an Individualized Reading Inventory and a Standardized Reading Inventory
- Guided students in generating a class graph with a Halloween theme based on measuring candy corn levels

RELATED EXPERIENCE

Girl Scouts of the Colonial Coast

Dallas, TX

Camp Counselor

Summers 2019 & 2020

- Monitored the safety and well-being of 35 girls, ages 10-13, during daily camp activities
- Designed interactive activities to meet the social, physical, and educational needs of campers
- Demonstrated strong communication skills through conversation with parents, camp leaders, and staff members

St. Mary's Middle School

Fort Worth, TX

Individual Tutor

Aug 2017-May 2018

- Provided one-on-one instruction for 6th grade student on math and science topics
- Supplemented classroom instruction with structured problems to reinforce course content
- Results: student raised both math and science grades from C+ to A through weekly discussions and review of course material and homework

Campus and Volunteer Activities

- President, Anywhere University Choral Society Aug 2020- Present
- Treasurer, Future Educators of America Jan 2021 - Present
- Volunteer, Denton County Food Bank May 2019-Dec 2020
- Student Co-Leader, Alternative Spring Break, Habitat for Humanity-New Orleans LA March 2018
 - Devoted up to 15 hours per week while maintaining full course load and part-time job
 - Refined leadership, organizational, and time management skills