

SCRAPPY GREEN

Denton, TX | 555-555-5555 | scrappygreen@email.com | linkedin.com/in/scrappygreen

PROFESSIONAL PROFILE

Data-driven Economics major at the University of North Texas with a focus on gathering, analyzing, and forecasting data. Offers strong verbal and written communication and the proven ability to work well in a team setting. Seeking an Economist position at ABC, Inc. to offer expertise in cost-effectiveness analysis to help design and develop financial business strategies to produce beneficial outcomes.

CORE COMPETENCIES

Data-Centric | Critical Thinking | Time Management | Organization | Communication

TECHNICAL SKILLS

Economic Research | Data Analysis | Forecasting | Python | R | Microsoft Excel | MS Office

EDUCATION

Bachelor of Arts in Economics

University of North Texas, Denton, TX

GPA: 3.8

Expected Graduation: May 2025

HONORS & AWARDS

Dean's List

Spring 2022 – Present

CERTIFICATIONS

Certified Economic Developer Certification (CEcD)

Expected Completion: Dec 2025

EXPERIENCE

ABC Economic Development

Denton, TX

Associate Economist

May 2020 - Present

- Apply advanced analytics skills and business and industrial sector research to impact corporate decision making
- Employ cost-effectiveness analysis to develop data reports for financial analyst team
- Translate data-driven, evidence-based findings into narratives to effectively communicate policy and project development to clients and stakeholders

Freelance

Denton, TX

Bookkeeper

Jan 2020 - Present

- Perform migration to QuickBooks for 25+ clients utilizing efficient data collection methods and data entry practices
- Reconcile bank statements, credit card statements, invoices, and financial statements ensuring 100% accuracy
- Process accounts payable invoices and ensure payments are accurate and executed on-time while maximizing cash flow

ABC Real Estate

Lewisville, TX

Assistant Economist

Jan 2019 – May 2020

- Developed, led, and maintained strategic vision of the firm
 - Researched and identified strategies to maintain organizational and operational efficiency, real estate and capital market conditions and trends, and new product development and marketing
 - Utilized product adoption analysis to compose reports for marketing team
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LEADERSHIP, CAMPUS & COMMUNITY INVOLVEMENT

Member, UNT Economics Student Organization

Fall 2022 – Present

- Assists Marketing Director with research, data collection, and content creation for website, social media platforms, and marketing campaigns