# SCRAPPY GREEN

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(123)456 - 7890professionalscrappy@gmail.com

# PROFESSIONAL PROFILE

Dedicated psychology student with excellent interpersonal and logical reasoning skills. Experience with various research methods, statistical software, and data preparation with a passion for working collaboratively with fellow researchers. Seeking an internship to build upon current skillset while expanding on experiences related to psychology research.

#### RELEVANT SKILLS

Critical Thinking | Collaboration | Research Methods | Data Collection & Analysis | SPSS | Microsoft Office Suite | STATA

**EDUCATION** 

Bachelor of Science in Psychology University of North Texas, Denton, TX

Expected Graduation: May 2025

**HONORS & AWARDS** 

Association for Psychological Science (APS) Convention Society Research Award Dean's List

Spring 2024 Fall 2022 - Fall 2023

ADDITIONAL CERTIFICATIONS

Collaborative Institutional Training Initiative (CITI) Training **SPSS Certification** 

May 2023 Sep. 2023

GPA: 3.8

RELEVANT COURSEWORK

PSYC 4850: Research in Psychology PSYC 2317: Quantitative Methods

Fall 2023 Fall 2022

Denton, TX

Denton, TX

## **EXPERIENCE**

University of North Texas, Department of Psychology

May. 2023 - Present

#### Research Assistant

Write and edit technical materials for publication by the department.

- Create accurate data tables to prepare reports, charts, and graphs on results.
- Work collaboratively and efficiently with a team of 7 to maintain and collect ongoing research samples.
- Research and collect data through complex techniques and procedures.
- Utilize qualitative data analysis and statistical software to deliver research results to Research Supervisors.

University of North Texas, College of Liberal Arts and Social Sciences (CLASS)

Jan. 2023 - Dec. 2023

Teaching Assistant

Co-facilitated with CLASS faculty to deliver engaging course content across 3 sections.

- Hosted office hours for students to ask course questions and provide assignment feedback.
- Performed data entry in a timely manner to meet academic deadlines such as student attendance and assignment grades.

Radiant Autism Center

Aug. 2021 - May 2023

## Front Desk Receptionist

Little Elm. TX

- Employed excellent customer service through answering customer calls and responding to new patient emails.
- Maintained accurate patient records to assist Registered Behavior Technicians (RBTs) with at-home sessions.
- Provided administrative support to the center through organizing client data in Excel and updating patient check-in systems.

# **LEADERSHIP & CAMPUS INVOLVEMENT**

Treasurer, Psi Chi International Honors Society

Spring 2022 – Present

- Prepare financial reports for other board members.
- Handle all organization membership fees, monthly organization expenses, and payment of expenses.

Member, Psychology Student Association (PSA)

Fall 2021 - Present

Attend bi-weekly member meetings to receive relevant organization updates and network with psychology professionals.