

ROSETTA STONE

Denton, TX | 555-555-5555 | rosettastone@email.com | linkedin.com/in/rosettastone

PROFESSIONAL PROFILE

Dependable and driven German major at the University of North Texas and student-centered freelance German tutor to 100+ students. Offers extensive background in foreign language curriculum development and tutoring. Seeking employment in an academic environment to enhance professional development and hone foreign language expertise while catering to student academic goals.

CORE COMPETENCIES

Critical Thinking | Communication | Time Management | Adaptability | Leadership

TECHNICAL SKILLS

Curriculum Development | Lesson Planning | Tutoring | Mentorship | Microsoft Office Suite

EDUCATION

Bachelor of Arts in German

University of North Texas, Denton, TX

GPA: 4.0

Expected Graduation: Dec 2027

HONORS & AWARDS

Dean's List

Spring 2023 – Present

CERTIFICATIONS

TEFL | TESOL | German Teacher Certification, University of North Texas (Expected: Dec 2026)

EXPERIENCE

Freelance

Denton, TX

Foreign Language Tutor

Jan 2015 – Present

- Provide in-home academic tutoring to 50+ high school students in German grammar and vocabulary
- Customize tutoring and instructional approaches to increase vocabulary and literacy rates by 50%
- Elevate student school performance by at least 1 letter grade and improve test scores by 25% through advanced study methods, notetaking, and test-taking strategies

ABC Language Academy

Plano, TX

Team Lead

Jan 2019 – Present

- Oversaw a team of 10 foreign language tutors and assisted Academic Coordinator with program management and curriculum development
- Led team-building and reflection activities contributing to an employee retention rate increase of 90%
- Drove a social media marketing campaign resulting in an increase in recruitment of 50+ students

Starbucks

Denton, TX

Barista

Apr 2018 – Dec 2018

- Prepared average of 90+ hand-crafted beverages per shift contributing to a daily revenue increase of 25%
 - Increased monthly food sales by 50% as a result of completing orders in under 30 seconds on average
 - Maintained clean and organized business environment in accordance with Texas Food Handling regulations
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LEADERSHIP, CAMPUS & COMMUNITY INVOLVEMENT

ABC Community Center

Denton, TX

Volunteer Teacher

Jan 2018 – Feb 2019

- Instructed 20+ K-12 students in after-school program in basic German vocabulary and grammar
- Coordinated events through event planning, food preparation, games and activities coordinating
- Led 10 workshops and 15 presentations aimed at promoting and perpetuating German culture