

<b>Grading Rubric</b>				
	<b>Not Submitted (0%)</b>	<b>Partial Completion (70%-80%)</b>	<b>Assignment Completed (80%-95%)</b>	<b>Successful Fulfillment of all Assignment Elements (95%-100%)</b>
<b>Résumé Drafting</b>	No rough draft included.	The draft does not demonstrate full engagement with all of the steps in the drafting process. Either there is a CCD stamp on the draft, but almost no notes. Or there are notes, but no CCD stamp indicating participation in the Small Group Workshop Session.	The draft demonstrates completion of all of the steps in the drafting process. There is a CCD stamp and revision notes. The amount and quality of notes will differentiate B grades from A grades.	The draft demonstrates a high-level of engagement with all of the steps in the drafting process. It includes copious meaningful revision notes from class and the Small Group Workshop Session, as well as a CCD stamp.
<b>Final Résumé</b>	No final draft included.	The final draft demonstrates only minor revision from the first draft. Or there is no first draft for comparison.	The revised final draft demonstrates meaningful growth from the first draft. However, there is clear need for continued revision or editing.	The revised final draft demonstrates meaningful growth, with no clear need for revision until it is to be used or updated. It is polished and copyedited.

**Questions?**

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