

BUSINESS MAJOR/FINANCIAL INDUSTRY

The format of this résumé can be used for any major/field

First Name Middle Initial Last Name

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- OBJECTIVE** Seeking a full-time position in financial services utilizing demonstrated analytical, risk assessment and complex problem solving skills with a focus on international markets.
- EDUCATION** **University of Connecticut, Storrs, CT**
Bachelor of Science, *Business* May 20XX
Major: Finance
- University of Madrid, Madrid, Spain**
Study Abroad Program focused on international finance January - May 20XX
- SKILLS** **Computer:** Bloomberg; Excel; Access; Visual Basic; SQL; Mint
Language: Fluent in Mandarin, Conversational Spanish
- RELEVANT EXPERIENCE** **Travelers Property Casualty, Hartford, CT**
Financial Management Leadership Development Intern – Credit Risk June 20XX - Present
- Provide ratings and recommendations for accounts based on financial analysis, industry and company research, and spreadsheet models
 - Design, implement, and train others to use Microsoft Access database for managing and monitoring the risk of a portfolio of “captive” insurance companies
 - Research and draft credit reports for large national accounts applying for insurance programs
- The UConn Student Managed Investment Fund, Storrs, CT**
Portfolio Manager August 20XX - January 20XX
- Collaborated with Investment Managers to strategically allocate a \$1.8M portfolio
 - Developed core areas of knowledge on the Financial Services Sector
 - One of twelve selected students to manage a portion of the UConn Endowment Fund
- MILITARY EXPERIENCE** **United State Army, Fort Benning, GA; Ansbach, Germany**
Military Police Officer June 20XX - March 20XX
- Utilized strategic planning to assess situations, create procedures, and establish realistic goals to move a project through to completion
 - Applied complex problem solving skills to collect and process data for use in investigations
 - Implemented positive coping strategies and stress reduction methods as a team, while delivering results, in stressful environments
 - Successfully worked in team environment while simultaneously working autonomously on projects
 - Developed global and intercultural fluency while working with teams in Germany and the United States
- LEADERSHIP EXPERIENCE** **UConn Finance Society, Storrs, CT**
Vice President August 20XX - Present
- Facilitate chapter meetings which focus on increasing member awareness of financial industry
 - Participate in investment and trading / Mock Wall Street training programs
- UConn Volleyball, Storrs, CT**
Captain (Division I) August 20XX - Present
- Support team goals while mentoring players toward individual strength and success
- VOLUNTEER EXPERIENCE** **Connecticut Special Olympics, New Haven, CT**
Volunteer October 20XX
November 20XX
- Strategized with volunteers to maintain the timing of events and traffic flow
 - Led warm-up activities with athletes prior to the competition to reduce stress on muscles and joints
- INTERESTS** International travel, mathematical equations