## Center for Career Development

**Career Intern**

### Application Details – Period, Process & Required Materials:

March; To apply, access the application on student employment or on the Center for Career Development website.; Résumé (critiqued by the CCD), Application, Typed answers to essay questions, Contact information for 2 references

### Eligible Class Standings & Minimum GPA:

Sophomore, Junior, Senior, Graduate Student; 2.75/4.00

### Credit, Compensation & Hours:

The Center for Career Development is open to working with academic departments to arrange credit for this internship. Please see guidelines for earning academic credit for your internship at https://career.uconn.edu; Paid, $12.00/hour; 10 - 15 hour per week

### Description of Internship Site:

The Center for Career Development (CCD) supports students by providing programs and experiences that promote self-awareness and engagement as they identify a course of study and pursue career opportunities. Through partnership with employers, alumni, faculty, and staff, we connect students to career development resources, internships, experiential learning, and postgraduate opportunities.

### Internship Site Website:

http://career.uconn.edu/work-at-ccd/

### Description of Internship Position:

Career Interns are students employed as paraprofessionals who fulfill various roles in order to support the programming and counseling services offered to UConn students. Career Interns undergo extensive training in preparation to perform the following responsibilities:
- Critique résumés for undergraduate students.
- Present to student groups, organizations, and classes on career-related topics.
- Work with full-time, graduate student and other student staff members on assignments.

### Additional Important Details:

Due to training conflicts, students cannot be an intern and simultaneously hold any position that would prevent an individual from being able to participate in Fall or Spring semester training.

### For More Information, Contact:

Monique Cooper, Career Consultant, Center for Career Development, Wilbur Cross Room, 202, ((860)486-3013 or monique.cooper@uconn.edu)