# Center for Career Development
## Experiential Learning Intern

### Application Details – Period, Process & Required Materials:
- Period: March—April
- Process: To apply, access the application on student employment or on the Center for Career Development website.
- Required Materials: Résumé (critiqued by the CCD), Application, Typed answers to essay questions, Contact information for 2 references.

### Eligible Class Standings & Minimum GPA:
- Sophomore, Junior, Senior, Graduate Student; 2.75/4.00

### Credit, Compensation & Hours:
- The Center for Career Development is open to working with academic departments to arrange credit for this internship. Please see guidelines for earning academic credit for your internship at https://career.uconn.edu.
- Compensation: Paid, $12.00/hour; 10 hours per week

### Description of Internship Site:
- The Center for Career Development (CCD) supports students by providing programs and experiences that promote self-awareness and engagement as they identify a course of study and pursue career opportunities. Through partnership with employers, alumni, faculty, and staff, we connect students to career development resources, internships, experiential learning, and postgraduate opportunities.

### Internship Site Website:
- http://career.uconn.edu/work-at-ccd/

### Description of Internship Position:
- Corporate Partner Relations Interns work with the On-Campus Interview Coordinator and Assistant Director for Corporate Partner Relations to perform administrative duties. Specific job requirements include:
  - Preparing for Center for Career Development career events
  - Updating HuskyCareerLink, the CCD's online job posting system
  - Attending evening Information Sessions to assist employers and collect student info
  - Completion of miscellaneous research projects

### Additional Important Details:
- Due to training conflicts, students cannot be an intern and simultaneously hold any position that would prevent an individual from being able to participate in Fall or Spring semester training.

### For More Information, Contact:
- Ana Clara Blesso, Associate Director for Experiential Learning, Center for Career Development, Wilbur Cross Room 202, (860)486-3013 or ana_clara.blesso@uconn.edu

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