

**Name**  
Address  
cell: (000) 000-0000

email  
website1  
website2

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## EDUCATION

**The University of Pennsylvania**, Philadelphia, PA 5/20XX

*Master of Fine Arts*

- Certificate in Time-Based Media
- Concentration in combined media and digital media
- Awarded the Charles Addams Memorial Prize

**The University of Georgia**, Athens, GA 5/20XX

*Bachelor of Fine Arts*

- Graduated Magna Cum Laude
- Concentration in Graphic Design/Illustration
- Awarded the Hope Scholarship from 2003-2007
- Awarded CURO Research Grant, Summer of 2006

## EXPERIENCES

**The Institute of Contemporary Art (ICA)**, Philadelphia, PA 12/20XX-12/20XX

*Graduate Lecturer*

- Participated in educational programs at the ICA by lecturing on current exhibitions
- Researched Artists and information pertaining to current or upcoming exhibitions and programs
- Gave lectures where I invited professors for a interdisciplinary conversation about an exhibition
- Maintained communication and contact with various art institutions

**The University of Pennsylvania**, PennDesign, Philadelphia, PA 8/20XX-8/20XX

*Teaching Assistant in Digital Design Foundations and Exhibition Design*

- Provided student tutorials in Adobe Photoshop, Illustrator, and InDesign
- Created lesson plans and critiqued student work
- Helped organize, curate and hang exhibitions at The University of Pennsylvania

*Graphic Designer/ Office Assistant*

- Designed promotional materials for PennDesign School of Fine Art
- Created a template and organization for PennDesign Fine Art exhibitions website

**The Graveyard Tavern**, Atlanta, GA 1/20XX-7/20XX

*Creative Assistant*

- Helped organize new branding for the bar by creating and commissioning new imagery
- Managed viral marketing via Myspace, Facebook, Vimeo, and Youtube

**Ad Products Bazaar**, Guangzhou Province, China 11/20XX

*Graphic Designer*

- Created design template for 2008 catalog, assist photographer, color corrected photos

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## SKILLS

- Highly skilled in:
  - Photoshop, Illustrator, Final Cut, Dreamweaver, AfterEffects, Premiere, InDesign, Microsoft Office, Quark Express
- Freelance Illustration and Writing
- Proficiency in Mandarin