

1st Semester: CAREER EXPLORATION

Familiarize yourself with Career Services resources

- Activate your Handshake account to schedule appointments, search and apply to internships and jobs, and view events
- Visit Career Services website for resources by career field, career plan survey reports, and "Penn and Beyond" blog
- Set up a meeting with a Career Advisor at Career Services

Join professional associations and groups

- American Institute for Conservation of Historic & Artistic Works
- National Trust for Historic Preservation (NTHP)
- American Association for State and Local History
- PennDesign & Penn Alumni LinkedIn groups
- PennPreserve Alumni and Friends Network Facebook page

Start researching companies/organizations that interest you

- Sign up for Handshake CareerMail to get job announcements
- Attend lectures and symposia, and network with speakers

Attend Career Services events

- PennDesign Internship Workshop
- Weekly Wednesday walk-ins in Meyerson 12-2 PM

2nd Semester: INTERNSHIP SEARCH

Update your resume

- Place your education at the top of your resume
- Add first semester coursework and relevant technical skills
- Review your resume/cover letter with a Career Advisor

Prepare for PennDesign Career Connection Day (Mar)

- Research career fair employers ahead of time using the Penn Career Fair + app
- Schedule a mock interview with a Career Advisor
- Register for the fair on Handshake

Attend Career Services events

- Networking Like a Design Professional
- US Employment for International Students



3rd Semester: FOCUS

Update your resume to include internship experiences

- List your summer accomplishments
- Line up your professional and academic references
- Update your portfolio
- Review resume and cover letter guides on website

Build your network

- Use QuakerNet and LinkedIn to identify Penn contacts

Focus your job search

- Identify where you want to work geographically
- Identify your top employers
- Use Handshake to search for opportunities
- Network: let contacts know you are job hunting
- Stay in touch with your internship supervisor
- Review Career Services Career Plans Surveys

Attend Career Services events

- LinkedIn for Design Students
- Weekly Wednesday walk-ins in Meyerson 12-2 PM

4th Semester: JOB SEARCH

Make your job search and networking part of your routine schedule

- Treat job search as a course and work on it weekly

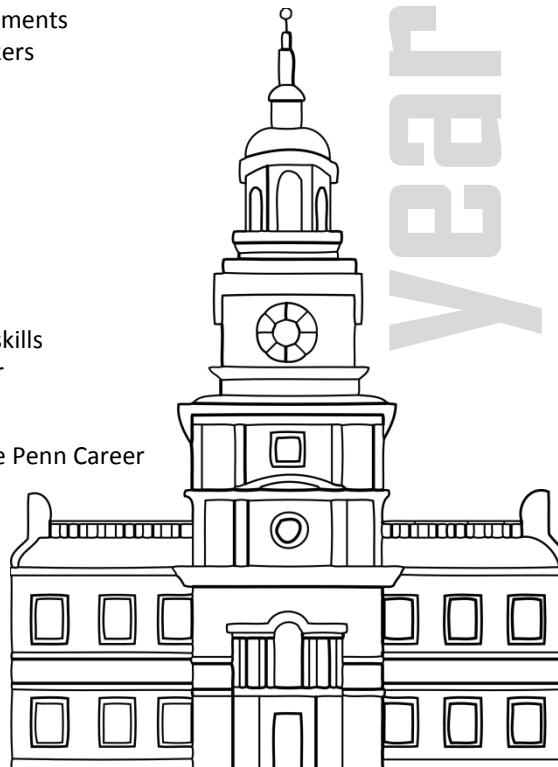
Prepare for PennDesign Career Connection Day (Mar)

- Research career fair employers ahead of time
- Review your portfolio with PennDesign Alumni Association (PDAA) members

Use Handshake to search and apply for internships and jobs and follow up with employers of interest

Interview, negotiate, accept!

- Schedule a mock interview with a Career Advisor
- Meet a Career Advisor to talk about offer negotiation
- Thank your references



MASTER OF HISTORIC PRESERVATION career timeline