Recruiter Add-On Interview Request

Career Services - University of Pennsylvania

All information must be filled in completely in order to be processed. Staple the form to your resume and drop it in the recruiter add-on interview request box outside of Career Services (Suite 20, McNeil) between 9:15 am – 2:00 pm one working day before the interview.

Student Name: _____

Date of Interview: _____

Please circle your school(s) of enrollment:

Undergraduate School: CAS Nursing SEAS Wharton

Graduate School: Annenberg Design Education Nursing
SAS SEAS Social Policy & Practice Wharton (PhD)

Employer Name: _____

Job Title (exactly as it appears on Handshake): _____

Preferred Contact Method is (circle one): Telephone E-Mail

Telephone Number: _____ E-Mail: _____

Time(s) Available for Interviews: _____

(Please note that you will only be contacted if you are selected for an interview.)

Recruiter Use Only

Please let us know as soon as possible if you would like to interview this student by filling in the information below and returning the form to the receptionist at the front desk. The receptionist will contact the student for you.

Yes, I would like to interview this student at the following time: _____

Recruiter Name: _____

Interviewing Room Number: _____

Staff Use Only

Contacted student at _____ via email.
Contacted student at _____ via phone.

Notes: