

APRIL 2020

# JOB & INTERNSHIP SEARCHING DURING COVID-19

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Adapting to a Changing Career Market





**It's going to be okay.**

*Take a step back to re-align your expectations.*



# ANY EXPERIENCE IS GOOD EXPERIENCE

- Consider volunteer and remote work
- Skill-building opportunities
- Transferable skills from (any) summer job
- Pitch a project - be your own consultant
- Start your own initiative or venture
  - Wharton Entrepreneurship (PWE) - *not just for Wharton students!*



## WORDS TO REFLECT ON

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*I'd advise students to keep their head up. Many employees are now working remotely and may have additional time to do virtual networking or video meetings to share more about their experience, career path or advice.*

SHAE OTSUKA, TESLA





**WE'RE STILL  
HERE TO HELP YOU.**



# HOW WE CAN HELP

- Individual virtual/phone appointments with career advisors
  - Virtual Mock Interviews
  - Career/Pre-Professional School Advising
  - Same-day phone drop-ins
- Resume/Cover Letter Reviews
  - Peer Career Advisor Reviews & Document Critiques
- Virtual Workshop Requests



# WHAT YOU CAN DO

- Remote Access Guide
- Guide to Remote Work
- Utilize Handshake
  - Complete your profile
  - Network with other students
  - Search for opportunities using key words REMOTE or VIRTUAL
- Widen your horizons and think long-term



A woman with long blonde hair and black-rimmed glasses is looking down at a laptop screen. She is wearing a grey turtleneck sweater under a dark grey herringbone blazer. The background is a blurred office setting with a plant and a window. The text "MAKE A VIRTUAL FIRST IMPRESSION." is overlaid in white, bold, sans-serif font at the bottom right.

**MAKE A VIRTUAL  
FIRST IMPRESSION.**



# EMPLOYER HIRING UPDATE

- Who is hiring?
  - Check out LinkedIn & levels
- Who isn't hiring?
  - Live updates from Candor
- Who is hiring remotely?
  - Find remote internships on Handshake and Covintern
  - Check out our Guide to Remote Work



# SOME INDUSTRY-SPECIFIC RESOURCES

Government, Policy, Politics:

- *Tom Manatos List\** (*new listings added daily!*).
- Non-Profits, NGOs, International Development:
  - *Devex\**
  - [www.Idealist.org](http://www.Idealist.org) (free)
- For additional industry resources, visit our industry community pages on the Career Services website

TIP: Filter results by date posted to identify the newest listings

*\*Career Services has a subscription to this job board that Penn students & alumni can access for free!*





where it matters.

# **START SMALL**

*IDEAS TO FURTHER YOUR CAREER DEVELOPMENT  
DURING UNCERTAINTY*



# POLISH YOUR PROFESSIONAL BRAND

Leverage your network

- LinkedIn
  - Polish your LinkedIn Profile
  - Connect with Penn Alumni
  - Follow Companies
- Create your own website
  - ( e.g. Weebly, Wix, Squarespace, Adobe Portfolio (with Creative Cloud)
- Hone your virtual interviewing skills
  - Utilize tools like InterviewStream



# TRANSFERABLE SKILLS

- Build Skills with LinkedIn Learning
  - FREE for Penn Students
  - Earn Badges for your LinkedIn Profile
- Practice your Interviewing Skills
  - Interviewing Online Course
  - Interviewing Guide
  - Schedule a Virtual Mock Interview on Handshake



# TAKE CARE OF YOURSELF

- Free resources to help students
  - At-home workout classes from Peloton, Core Power Yoga, & more.
  - Guided meditations from Headspace & Ten Percent Happier
  - Audiobooks from Audible
  - other free or discounted at home entertainments
- Penn Counseling & Psychological Services (CAPS)
  - Virtual/Phone/In-Person appointments
  - Clinician available 24/7 by phone
  - Tips for Coping with COVID-19







# CONNECT WITH US



- Schedule an Appointment on Handshake
- Stay engaged on Social Media @PennCareerServ