

1 1/2-Year Master's Career Timeline

Including:

Master of Advanced Architectural Design
Master of Environmental Building Design

TIPS

Build your network

- Get to know students further along in program, speak with professors and visiting lecturers about their career paths, attend networking events, and connect with alums through [LinkedIn](#), [MyPenn](#), and [WSOD alumni association](#).

Use your winter and summer breaks

- Set up [informational interviews](#) with alumni and potential employers, revise your resume and work on your portfolio, and be strategic about upcoming classes: what skills do you need to develop and refine?

Get the most out of your internship(s):

- Take on challenging projects, shadow as many of your colleagues as possible, refine your career goals, maintain contact with your supervisor

Tips for international students:

- Find opportunities to practice your English presentation and communication skills, see if you can identify people from your home country that work for U.S. companies, use resources like [GoinGlobal](#), [Devex](#), and [Uniworld](#) on the Career Services website

Visit the WEITZMAN OFFICE OF PROFESSIONAL DEVELOPMENT & LEADERSHIP:

Kali Meeks, Associate Director
(215) 573-9168
design.upenn.edu/information/career-resources
307 Duhring Wing | 236 South 34th Street

Visit CAREER SERVICES:

(215) 898-7530
careerservices@vpul.upenn.edu
careerservices.upenn.edu
3718 Locust Walk | McNeil Building Suite 20

First Semester: EXPLORE / NETWORK

- Familiarize yourself with Career Services resources
 - Activate your [Handshake](#) account to schedule appointments, search and apply to internships and jobs, and view events
 - Set your Career Interests on Handshake to get personalized content sent
 - Visit Career Services [website](#) for resources by career field, career plan survey reports, and "Penn and Beyond" blog
 - Login to website and set your email preferences to receive customized email
 - Set up a meeting with a Career Advisor to get an overview of resources
- Get involved with professional associations and groups
 - Look at professional associations memberships of alumni in your field – [LinkedIn](#) is one way to do this – and consider getting involved in those that also interest you. Think of one that also offer networking and professional development resources.
 - [WSOD & Penn Alumni](#) LinkedIn groups
- Build your network
 - Speak with professors about their professional contacts
 - Speak with visiting lecturers about their career paths
 - Use [MyPenn](#) and [LinkedIn](#) to identify Penn and WSOD alumni contacts
- Attend [Career Services events](#)
 - Explore registered employers at all Fall [Career Fairs](#) using Handshake

Second Semester: NETWORK / BEGIN INTERNSHIP SEARCH

- Update your resume
 - Review the [Graduate Design Resume Guide](#)
 - Place your education at the top of your resume
 - Add first semester coursework and relevant technical skills
 - Review your resume/cover letter with a Career or Peer Career Advisor
 - Have your portfolio reviewed with the Penn Weitzman Alumni members
- Prepare for Design + Creative Career Fair
 - Register for career fair on [Handshake](#)
 - Research career fair employers ahead of time
 - Practice your personal pitch and practice interview skills via [BigInterview](#)

Third Semester: FULL-TIME JOB SEARCH

- Put aside regular time for your job search
 - Set goals and work diligently on your job search every week
 - Make networking goals and use [LinkedIn](#) and [MyPenn](#) to achieve them
- Focus your job search
 - Think about your job search as a course and set aside time to work on it every week
 - Visit firms and set up [informational interviews](#)
 - Tap into your network: let contacts know you are job hunting
 - Stay in touch with your internship supervisor!
- Interview, negotiate, accept!
 - Schedule a mock interview with a Career Advisor when you receive an interview invitation
 - Meet a Career Advisor to talk about offer negotiation
 - Say thanks to your references; fill out the Career Plans Survey