3-Year Master’s Career Timeline

Including:
Master of Architecture
Master of Landscape Architecture

TIPS

Build your network
• Get to know 2nd year students, speak with professors and visiting lecturers about their career paths, attend networking events, and connect with alumni through LinkedIn, MyPenn, and WSOD alumni association.

Use your winter and summer breaks
• Set up informational interviews with alumni and potential employers, revise your resume and work on your portfolio, and be strategic about upcoming classes: what skills do you need to develop and refine?

Get the most out of your internship(s):
• Take on challenging projects, shadow as many of your colleagues as possible, refine your career goals, maintain contact with your internship supervisor.

Tips for international students:
• Practice speaking English, see if you can identify people from your home country that work for U.S. companies, use specialized resources like GoinGlobal, Devex, and Uniworld on the Career Services website.

Visit the WEITZMAN OFFICE OF PROFESSIONAL DEVELOPMENT & LEADERSHIP:
Kali Meeks, Associate Director
(215) 573-9168
design.upenn.edu/information/career-resources
307 Duhring Wing | 236 South 34th Street
Visit CAREER SERVICES:
(215) 898-7530
careerservices@vpul.upenn.edu
careerservices.upenn.edu
3718 Locust Walk | McNeil Building Suite 20

1st Semester: CAREER EXPLORATION
• Familiarize yourself with Career Services resources
  □ Activate your Handshake account to schedule appointments, search and apply to internships and jobs, and view events
  □ Set your Career Interests to get personalized content sent to you
  □ Visit Career Services website for resources by career field, career plan survey reports, and “Penn and Beyond” blog
  □ Login to website and set your email preferences
  □ Set up a meeting with a Career Advisor

• Join Professional Associations
  □ Look at professional association memberships of alumni in your field – LinkedIn is one way to do this – and consider getting involved in those that also interest you. Think of one that also offer networking and professional development resources.
  □ WSOD & Penn Alumni LinkedIn groups

2nd Semester: INTERNSHIP SEARCH
• Update your Resume
  □ Review the Graduate Design Resume Guide
  □ Place your education at the top of your resume
  □ Add coursework and relevant technical skills
  □ Review resume/cover letter with a Career Advisor

• Prepare for Design + Creative Career Fair
  □ Register for the fair on Handshake
  □ Research career fair employers ahead of time
  □ Practice your personal pitch and practice interview skills via BigInterview

• Attend Career Services events
  □ Workshops and events on job/internship skills

3rd Semester: REFINE
• Update resume to include internship experience
  □ List your summer accomplishments
  □ Update your portfolio
  □ Line up professional and academic references

• Build your network
  □ Speak with professors about their professional contacts
  □ Speak with visiting lecturers about their career paths
  □ Attend networking events hosted by professional associations
  □ Make the most of Penn contacts on MyPenn and LinkedIn

4th Semester: INTERNSHIP SEARCH
• Utilize Career Services events and services
  □ Use Handshake to search and apply for internships and jobs and follow up with employers of interest
  □ Design + Creative Career Fair

• Apply for internships and prepare for interviews
  □ Review resumes/cover letters with a Career Advisor
  □ Use Handshake to search for opportunities
  □ Make a condensed set of work samples from your portfolio to send potential employers

5th Semester: ACTIVELY PREPARE
• Focus your job search
  □ Identify where you want to work geographically and your top employers
  □ Network: let contacts know you are job hunting
  □ Stay in touch with your internship supervisor
  □ Review Career Plans Surveys from past years to identify employers who have hired Weitzman students

• Be strategic about 3rd year classes
  □ What skills do you need to develop and refine?
  □ Can you refine a specialization?
  □ How do your classes align with your careers goals?

• Prepare to market yourself
  □ Coordinate your resume and portfolio
  □ Use winter break to prepare for your job search

6th Semester: JOB SEARCH
• Make your job search a “class”
  □ Treat your job search as a course and set aside time to work on it every week

• Prepare for Design + Creative Career Fair
  □ Register for the fair on Handshake
  □ Research career fair employers ahead of time using Penn Career Fair + app
  □ Have your portfolio reviewed with the Penn Weitzman Alumni members

• Interview, negotiate, accept!
  □ Schedule a mock interview with a Career Advisor when you receive an interview invitation
  □ Meet a Career Advisor to discuss offer negotiation
  □ Thank your references when you accept a position and fill out the Career Plans Survey