



RICE | BUSINESS CAREER CHANGER

<https://bit.ly/2sPOKKT>

Partner with the Career Development Office to strategize your total career switch.

CREATE A JOB SEARCH STRATEGY

Know yourself and what you are seeking

LINKS:

[CareerLeader](#)
[Industry Specific Resources](#)

Understand your strengths and what you are looking for in a career. Refer back to your CareerLeader results and be honest with yourself. Explore the reasons why you want to make a switch. Will this new role truly bring satisfaction? Are there other ways to feel fulfilled without making a career switch? Only when you answer these questions can you make a fully informed decision.

Research the roles you are targeting

LINKS:

[Industry Specific Resources](#)
[Business Information Center](#)
[Salary Reports LinkedIn](#)

Understand your new target. You will need to get a feel for the role and the industry. Do a deep dive to learn what they do, how they work, and think about how you fit. Get a sense of the transferable skills you bring to the table and the skills you need to build. A career switch will likely mean taking a step backwards financially to move in a new direction.

Meet with an advisor

LINKS:

[OWL-Careers](#)

Advisors in the Career Development Office will be a key resource for you as you develop your strategy. Make an appointment in OWL-Careers.

GROW YOUR NETWORK

Connect with JGSB alumni

LINKS:

[JGSB Alumni Database](#)
[Rice Business LinkedIn](#)
[Sallyportal LinkedIn](#)

Connect to alumni to understand more about different roles and learn about company culture. Be prepared and ask thoughtful questions.

Join student clubs and professional networks

LINKS:

[Directory of Houston Professional Associations](#)
[Rice Business Student Clubs](#)

Show commitment to this new field. Clubs and associations offer industry specific trainings. Network with industry professionals and uncover opportunities.

DEVELOP YOUR SKILLS

Tell your story

Make this career evolution seem natural. Update your resume and LinkedIn to market your strengths and tell your story. Leverage transferable skills and take any courses while you are in the program to increase your competitiveness. Be able to articulate why you want to move into this new role and how your background would benefit the company.

Find opportunities to learn

Go beyond the school to learn new skills, if needed. Show that you are serious about this new role and learn valuable skills. Perhaps there is an opportunity to contribute to an outside project leveraging your new MBA skills you want to display. Find appropriate ways to show your willingness to learn and develop new experiences.

Polish

LINKS:

[OWL-Careers](#)
[Big Interview](#)

Attend workshops to improve skills that will impact your professional life. RSVP for sessions in resume writing, elevator pitch, networking, and LinkedIn. Schedule a mock interview with an advisor and perfect your presentation.

REACH YOUR GOAL

Apply

LINKS:

[OWL-Careers](#)
[MBA Exchange](#)
[Relish MBA](#)
[GoinGlobal](#)

Put all of the things you have been learning, both academically and professionally, into motion. Market yourself and leverage your network to find hidden opportunities. Apply and keep on top of deadlines. Nail the interview. Get the job. Report back and update OWL-Careers with your offer.