## QUICK START GUIDE SRICE BUSINESS FOR CAREER SUCCESS

CAREER DEVELOPMENT OFFICE

# KEY RESOURCES

## **OWL CAREERS**

- Apply to jobs & internships
- Schedule advising appointments
- Find & RSVP to CDO events
- View salary & interview databases
- Report job offers





## WEBSITE

- Research career communities
- Job search resources
- CDO events calendar
- Recruiting policies
- Employment outcomes reports

## **ADVISORS**

- Explore career paths
- Resume & cover letter review
- Mock interviews
- Evaluate offers & negotiations
- Career questions & support



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## NETWORKING

Rice Portal Rice Business alumni portal.

#### Sally Portal

Rice University virtual networking platform for all alumni.

#### **Rice Business LinkedIn**

Follow and connect with fellow students and alumni.

## **JOB SEARCH**

**OWL Careers:** Find jobs targeting Rice MBAs.

#### Handshake:

Find jobs targeting all Rice University students.

#### **MBA Exchange:**

Global job board dedicated to MBA students and alumni.

## **EVENTS**

- <u>Partio</u>: Party on the patio • Career Fairs & Career
- Connections
- Info Sessions
- Coffee Chats
- Company Visits & Treks

### ACRONYMNS

**CDO**: Career Development Office (MBA career center) **CCD**: Center for Career Development (undergrad career center) **CRED**: Corporate Relations and Employer Development **OCR**: On-campus Recruiting **OCI**: On-campus Interviews **OISS:** Office of International Students and Scholars

### **INTERVIEWS**

#### **Big Interview**

Virtual mock interview software that uses A.I. to provide feedback. Practice with custom sets of questions for a variety of industries.

#### Interview Database

View actual interview questions that previous Rice MBAs were asked during interviews.

### RESEARCH

#### **Firsthand Career Insider:**

Access company profiles and detailed info for over 5,000 companies in over 120 industries.

#### **Employer Directory:**

Conduct employer research in Owl Careers.

#### Salary Database:

View salary data entered by Rice MBA's.

#### **Outcomes Report:**

Interactive tool to explore career outcomes for recent class of Full Time MBA's.

## RESUMES

#### VMock

Get detailed feedback and suggestions to make your resume more competitive while utilizing the Rice Business resume format.

#### **JobScan**

Score your resume against a job description and get suggestions to optimize keywords and get past Applicant Tracking Systems.

#### **INTERNATIONAL STUDENT SERVICES**

#### Interstride:

Designed to enhance the international student experience and career search.

#### MyVisaJobs.com:

Information portal and online community for visa job hunters around the world.

#### **B-Speak!**

Online 1:1 customized English coaching course with majority of cost subsidized by Rice Business.

List of Employers: Who hired Rice international MBAs for internships & jobs

#### Firsthand:

Guide to the International MBA Job Search.

#### OISS:

Supports Rice internationals with all matters related to immigration, international compliance, and cultural adaptation.